

**Fangfoss with Bolton Parish Council Meeting**  
**10 May 2017, 7.30 pm**  
**St Martin's School, Fangfoss**

**Present:** Cllrs Pamela Broughton; William Burton; Sheila Farmeary; Brenda Holmes (Chair); Samantha Nelson; Jonathan Oxford; Nigel Rickatson; Jane Allen (Clerk)

**In attendance:** Claire Findlay

**Apologies for absence:** None

Action

**17.113 Minutes of the meeting held on 12 April 2017**

Minutes of the parish council meeting on 12 April 2017 were approved and signed as a correct record.

**17.114 Opportunity to declare pecuniary or non-pecuniary interest in items on the agenda:** JO reported that the property in the planning application neighboured his own.

**17.115 Opportunity to declare changes to the registers of members' pecuniary and non-pecuniary interests:** None

**17.116 Resolution to exclude Members of the Public and Press**

The Chair proposed the motion that members of the public be excluded during the item 'Clerk Appointment', as appropriate, to allow private discussion of staffing matters. This was seconded by NR and passed.

**17.117 Matters arising:**

**17.72 Taskforce walkabout**

PH and WB had attended the Walkabout on 8 May. They reported a successful outcome with officers from the Taskforce undertaking to handle overgrown trees & hedges by writing to the homeowners, as well as noting routine tasks such as sign washing, wood treatment, path clearance, which they said could either be carried out by their team or by highways, or which they would forward for possible action by the Community Payback team. In some case 'health and safety' would prevent the latter carrying out tasks. They had acted promptly and had forwarded a schedule for action.

JA

**17.79 Funding for Website Maintenance**

JA questioned whether, having received and not yet spent a sum from the Transparency Code grant, whether it would be possible to claim more. CF said that to her knowledge this was possible. JA was authorised to follow up on this.

JA

**17.20 Willow Tree near Spittal Beck**

JA was pleased to report that the owner of the field adjacent to the Beck – Wendy Donkin – was prepared to make the tree safe and was in the process of obtaining advice from tree surgeons.

**17.110 & 17.111 Repairs by John Johnson**

JA had liaised with JJ about the various repair jobs: the gate on the play area; the millennium bench at Bolton; and the planter in Bolton. JJ had the former two in hand, but said repairing the planter would be difficult as parts were rotted right through. He would recommend a new planter. Discussion followed, the outcome of which was to ask JJ to build a brick planter round the existing one: if the cost was below £50, JA was authorised to confirm this request.

JA

**17.90 Adoption of the Annual Return form**

JA had contacted ERNLLCA who advised that this should be completed and published in addition to the Audit

JA

**PLANNING** ([LINK to Planning site](#))

- 17.118 **Planning Consultation for 17/01149/PLF West View, Fangfoss** JA  
 Details had been circulated prior to the meeting and print copies of the plans were available. The PC found no objection to the proposed extension.  
**FINANCIAL**
- 17.119 **Remittance advice**  
 A remittance advice was received notifying that 0.5 of the precept had been paid: £3,500.
- 17.120 **Clerk's salary**  
 Payment of the clerk's salary for May (£173.54) was approved
- 17.121 **Autela payroll Fangfoss & Bolton Parish Council Payroll Process – May 2017**  
 This was noted
- 17.122 **Insurance updated schedule (to reflect IT equipment)**  
 An acknowledgement had been received from Aon of the new items.
- 17.123 **Bank statement**  
 The April and May statements were circulated and noted.
- 17.124 **Accounts to date**  
 These were circulated and approved.
- 17.125 **Grants**  
 Information on two sources of funding was noted and had been passed on where appropriate:
- Grantfinder – Bright ideas (support for new businesses) deadline 31 May
  - Skipton Building Soc - Grassroots giving £500 grants, deadline 31 July
  - Transparency Code Fund
- GENERAL**
- 17.126 **Items for the Parish news insert** JA  
 Among items suggested were: parish meeting; phone kiosk adoption; hedge cutting; prison. JA would construct the insert based around these suggestions and any others that came to mind.
- 17.127 **Telephone kiosks**  
 JA reported that the final contract to adopt the kiosks had been received. Due to time constraints, further actions will be considered at a later meeting.
- 17.128 **Proposed Cat C Prison Full Sutton** JA  
 BH and JO had attended a meeting of Full Sutton and Skirpenbeck PC, where this issue was discussed. Unfortunately, contrary to their stated intention, ERYC had not yet posted the plans for the prison by the time of the meeting. Such details as were known about the proposed prison were passed on and discussions followed on possible strategies for halting the plans, or at the least, minimising the effects and making some collateral gains for the neighbourhood. Ms Findlay, parish clerk at Full Sutton was invited to speak and described the intentions of Full Sutton PC to co-ordinate the response to the planning application. She asked that people make their views known by all possible means and indicated that she would be happy to hear from anyone on the subject. It was agreed that FBPC would provide its own comments on the application.  
 JA would publicise the plans and ways to respond via noticeboards; Fangfare, and in the Parish news insert, giving relevant contact details. CF would continue to update JA and the Full Sutton website would also provide information when available.
- 17.129 **Full Sutton Revival**  
 JA had suggested that the organisers contact PB should they wish to liaise with a councillor, since she had links with Jubilee Park, who might wish to participate. The information was noted but time constraints precluded any further discussion.
- 17.130 **Precepts – ERNLLCA need help** JA

ERNLLCA is engaged in lobbying for amendments to Referenda Principles which could see precepts being capped at a 2% rise. FBPC support this campaign and JA was asked to complete and return the form providing supporting evidence.

**17.131 ASB Monthly statistics**

These had been received, circulated and were noted.

**17.132 Notice of Election**

Notices of the forthcoming election were received for display. They had been placed on noticeboards

**17.133 Other general items of correspondence with no action required**

East Yorkshire Local Council's Network meeting and Peninsula presentation  
Referral from East Riding of Yorkshire Council Overview and Scrutiny to Secretary of State for Health  
NALC Star Councils – invitation to enter

**17.134 Meetings/events/courses**

Parish / Town Council Liaison Meetings schedule 2017  
ERYC Council AGM agenda  
ERNLLCA District Committee Meeting 19 April  
Annual Conference 2017 programme for Historic Towns Forum  
Being a Good Councillor course  
Clerk's induction course  
Free RSN Seminar - (Re)defining rural places  
Rural Opportunities Bulletin  
Weekly Email News Digest x 3  
Rural Vulnerability Service - Fuel Poverty & Rural Broadband  
Rural Housing Spotlight

**17.135 Newsletters / bulletins / publicity etc:**

Humberside Police May News  
ERNLLCA April 2017 Newsletter  
Hinterland - Rural intelligence from behind the headlines x 4  
Job vacancies for parish clerks

**17.136 Clerk appointment**

Claire Findlay the candidate for the clerk's post had been in attendance throughout all three of the evening's meetings. She was formally introduced to the PC and asked whether she had any questions to put to councillors. Since she had none, she then withdrew to allow discussion of further action.

It was agreed to make a formal offer of appointment to Claire Findlay, terms and conditions were agreed and a probationary period of six months with effect from 1 June put in place, subject to her agreement. All being well, the June 14 meeting would therefore be her first meeting as clerk. PB was authorised to carry out all necessary actions to effect CF's employment, including drawing up the contract.

PB

**ANY OTHER BUSINESS**

**17.137 PC Liaison meeting feedback**

WB had attended the Liaison meeting on behalf of the PC and had put forward concerns about traffic congestion, e.g. access on to the 1079 from the new large estate at Barmby Moor and the pressure on the Bridge at Stamford Bridge in the event of a new prison. He reported that the next meeting would be at 7pm, 27 July in Market Weighton. It will be attended by the Police Commissioner and it has been requested that PCs send 2 representatives: a councillor and the clerk. WB will not be able to attend. PB offered to attend.

JA

**17.138 NEXT MEETING**

The next meeting will be on 14 June, 2017 in St Martin's School